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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

Minutes of: Governing Body Regular Meeting  
Date of Meeting: March 05, 2025  
Time of Meeting: 6:30 p.m.  
Minute Page No: Page 1 of 15

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The Regular Meeting of the Governing Body was called to order by Mayor Michele Dale at 6:30 p.m.

**Adequate Notice Statement**

Mayor Dale read the following statement:

Pursuant to the provisions of the Open Public Meetings Act (N.J.S.A. 10:4-8) adequate notice of this Regular Meeting was advertised in the Herald News in and The Record in its issues of December 17, 2024 and January 13, 2025 and posted on the bulletin board in the main corridor of the Town Hall and on file in the Office of the Township Clerk.

Please also make note of all fire and emergency exits – located to the left, right and rear of this room – for use in case of an emergency. Thank you.

Agenda No. I

**Pledge of Allegiance**

Mayor Dale led all in attendance in a salute to the flag.

Agenda No. II

**Roll Call**

Present: Councilmembers Ada Erik, Michael Chazukow, Marilyn Lichtenberg,  
Kevin Goodsir, Matthew Conlon, David Marsden

Absent:

Also Present: Mayor Michele Dale, Township Administrator William Senande,  
Township Attorney Ed Pasternak

Agenda No. III

**Reading of or Approval of Unapproved Minutes**

February 12, 2025 Executive Meeting  
February 12, 2025 Regular Meeting

Motion to approve the minutes.

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Moved: Erik Seconded: Lichtenberg  
Voted Aye: Erik, Chazukow, Lichtenberg, Conlon, Marsden  
Abstain: Goodsir  
Voted Nay: None  
Motion carried:

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Agenda No. IV

**Meetings**

March 19, 2025 Regular Meeting  
April 2, 2025 Regular Meeting  
April 23, 2025 Regular Meeting/Volunteer Night

Agenda No. V

**Proclamations**

None

Agenda No. VI

**Presentation**

None

Agenda No. VII

**Executive Session**

None

Agenda No. VIII

**Public Hearing**

None

Agenda No. IX

**Discussion Items / Official Communications**

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1.	<p>Prohibiting Certain Overnight Commercial Vehicle Parking Administrator Senande reminded Council that last year he presented an ordinance to the Council that restricted overnight parking on streets and right-of-ways to all commercial vehicles and there were some concerns so it was amended in partnership with the Police Chief to reflect that it would be large size vehicles that would be prohibited so that they wouldn't block sight lines. It would not apply to all commercial vehicles but would be dependent on their size. Councilman Goodsir asked if it was referring to a 10' x 14' box truck for example. Attorney Pasternak indicated that it was a more conservative approach than it was originally and there is a breakdown to achieve the fairest version of the ordinance that gets the point across. Councilman Chazukow indicated that he didn't see any language prohibiting the blocking or an easement per se or a right of way toward a utility pole for example. Administrator Senande indicated that it applies to all right-of-ways and the fact that it is an easement, would prevent anyone from blocking it anyway. Attorney Pasternak indicated that the language would not need to be in this ordinance because it is covered in other sections. Councilwoman Erik questioned if it would cover the highways. Administrator Senande indicated that the police department enforces the rules on all the roads. Councilwoman Erik indicated that tractor trailers park on the side of the road sometimes for days. Administrator Senande indicated that the area used as a rest stop is not a right-of-way but is private property. Mayor Dale indicated it would be put on the agenda.</p>
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Agenda No. X

**Unfinished Business, Final Passage of Ordinances**

None

Agenda No. XIII

**New Business, Introduction of Ordinances, Resolutions**

Agenda No. XIII 1

~ Ordinance 2025 – 002 ~

**BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF WESTBROOK ROAD IN AND BY THE TOWNSHIP OF WEST MILFORD, IN THE COUNTY OF PASSAIC, NEW JERSEY, APPROPRIATING \$835,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$342,000 BONDS OR NOTES OF THE TOWNSHIP FOR FINANCING SUCH APPROPRIATION**

**BE IT ORDAINED BY THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST MILFORD, IN THE COUNTY OF PASSAIC, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

**Section 1.** The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Township of West Milford, in the County of Passaic, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$835,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$18,000 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Township for down payment or for capital improvement purposes and including also the sum of \$475,000 received or expected to be received by the Township from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement or purpose.

**Section 2.** For the financing of said improvement or purpose, including for the purpose of applicable United States Treasury regulations the reimbursement of expenditures heretofore or hereafter made therefor, and to meet the part of said \$835,000 appropriation not provided for by application hereunder of said down payment and grant, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$342,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Township in a principal amount not exceeding \$342,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

**Section 3.** a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the improvement of Westbrook Road in and by the Township, including the construction or reconstruction therein of a roadway pavement at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in section 40A:2-22 of said Local Bond Law), together with all pedestrian and bikeway improvements, drainage facilities, widening, landscaping, milling, signage, structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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- b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$342,000.
- c) The estimated cost of said purpose is \$835,000, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$18,000 down payment for said purpose and the amount of the said \$475,000 grant from the New Jersey Department of Transportation.

**Section 4.** The following additional matters are hereby determined, declared, recited and stated:

- a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Township may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.
- b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.
- c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Township as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$342,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
- d) An aggregate amount not exceeding \$90,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

**Section 5.** The funds from time to time received by the Township on account of the grant referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3 of this bond ordinance by application thereof either to direct payment of the costs of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Township authorized by this bond ordinance. Any such funds so received may and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this bond ordinance.

**Section 6.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, the treasurer or the acting chief financial officer of the Township (the "Chief Financial Officer"), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Township at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

**Section 7.** The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of said obligations and interest thereon without limitation of rate or amount.

**Section 8.** The capital budget or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Township Clerk and are available for public inspection.

**Section 9.** This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

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Introduced: March 5, 2025  
Adopted:  
Effective Date:

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for March 19, 2025. Notice of this public hearing shall be published in the Herald News on or about March 11, 2025.

Motion to move Ordinance 2025-002.

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Moved: Conlon Seconded: Lichtenberg  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
Voted Nay: None  
Motion carried:  
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Agenda No. XIII 2

~ Ordinance 2025 – 003 ~

**ORDINANCE AMENDING AND SUPPLEMENTING §135 “FEES AND COSTS” SECTION 135-43  
DEPARTMENT OF COMMUNITY SERVICES AND RECREATION DIVISION OF TRANSPORTATION  
SERVICES OF THE REVISED GENERAL ORDINANCES**

**BE IT ORDAINED**, by the Township Council of the Township of West Milford, in the County of Passaic, State of New Jersey, as follows:

**SECTION 1.** §135 shall be amended to add a new section entitled Department of Community Services and Recreation, Division of Transportation Services; and

The new section shall authorize the Department of Community Services and Recreation, Division of Transportation Services to charge the following fares for transportation services:

- (1) Effective July 1, 2025, the one-way fare shall be **remain** \$2.00.
- ~~(2) Effective July 1, 2025, the one-way fare shall be \$3.00.~~

**SECTION 2.** All ordinances of the Township of West Milford which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, preempted by Federal or State law, or otherwise invalid by any court or competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.

**SECTION 4.** No provision of this Ordinance shall be construed to impair any common law or statutory cause of action, or legal remedy there from, of any person for injury or damage arising from any violation of this Ordinance or from other law.

**SECTION 5.** This Ordinance shall take effect immediately upon final passage, approval and publication as required by law and upon the posting of appropriate signs.

**SECTION 6.** This Ordinance may be renumbered for codification purposes.

Introduced: March 5, 2025  
Adopted:  
Effective Date:

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for March 19, 2025. Notice of this public hearing shall be published in the Herald News on or about March 11, 2025.

Councilman Conlon wanted the public to know that the fee was not going to increase.

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Motion to move Ordinance 2025-003.

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 Moved: Conlon Seconded: Lichtenberg  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
 Voted Nay: None  
 Motion carried:  
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Agenda No. XIII 3

~ Ordinance 2025 – 004 ~

**ORDINANCE OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY CONCERNING SALARIES AND COMPENSATION FOR PART TIME AND SEASONAL EMPLOYEES**

**BE IT ORDAINED** by the Township Council of the Township of West Milford, County of Passaic, State of New Jersey that pursuant to Chapter 33 entitled Personnel of the Revised General Ordinances of the Township of West Milford, New Jersey, 2007 the following Officers and Employees here below stated shall be classified by job title with the corresponding pay ranges effective:

**SECTION 1. TEMPORARY, PART TIME AND SEASONAL EMPLOYEES**

<b>JOB TITLE</b>	<b>WAGE RATE</b>
Recreation Attendant (includes coffeehouse monitors, volley ball referees, program assistants)	<del>\$14.00</del> <b>\$14.55</b> - \$35.00 per hour
Substitute Lake Director	\$15.00 - \$40.00 per hour
Recreation Aide (includes, concession/gate monitors, seasonal maintenance workers, program specialist)	<del>\$14.00</del> <b>\$14.55</b> - \$30.00 per hour
Swim Instructor	<del>\$14.00</del> <b>\$14.55</b> - \$30.00 per hour
Head Swim Instructor / <del>Swim Team Coordinator</del>	\$15.00 - \$40.00 per hour
Lifeguard/Head Lifeguard	<del>\$14.00</del> <b>\$14.55</b> - \$25.00 per hour
Day Camp Director	<del>\$14.00</del> <b>\$14.55</b> - \$30.00 per hour
<b>Assistant Day Camp Director</b>	<b>\$14.55 - \$25.00 per hour</b>
Day Camp Counselor	<del>\$14.00</del> <b>\$14.55</b> - \$25.00 per hour
Day Camp Nurse	\$28.75 - \$45.00 per hour
Seasonal Omni Bus	<del>\$14.00</del> <b>\$14.55</b> - \$35.00 per hour
Programs for the Disabled:	
<del>Summer Aide</del>	<del>\$8.50 - \$12.00 per hour</del>
<del>Aide</del>	<del>\$9.50 - \$17.00 per hours</del>
<del>Teacher</del>	<del>\$15.00 - \$20.00 per hour</del>
Recreation Program Instructor	\$20.00 - \$75.00 per hour
Building Service Worker (Monitor)	<del>\$14.00</del> <b>\$14.55</b> - \$30.00 per hour

- SECTION 2.** All ordinances of the Township of West Milford which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.
- SECTION 3.** If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, preempted by Federal or State law, or otherwise invalid by any court or competent jurisdiction, such decision shall not affect the remaining portions of this Ordinance.
- SECTION 4.** No provision of this Ordinance shall be construed to impair any common law or statutory cause of action, or legal remedy there from, of any person for injury or damage arising from any violation of this Ordinance or from other law.
- SECTION 5.** This Ordinance shall take effect immediately upon final passage, approval and publication as required by law and upon the posting of appropriate signs.
- SECTION 6.** This Ordinance may be renumbered for codification purposes.

Introduced: March 5, 2025  
 Adopted:  
 Effective Date:

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for March 19, 2025. Notice of this public hearing shall be published in the Herald News on or about March 11, 2025.

TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY

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Motion to move Ordinance 2025-004.

Moved: Conlon Seconded: Erik
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden
Voted Nay: None
Motion carried:

Agenda No. XIII 4

~ Ordinance 2025 – 005 ~

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER X, TRAFFIC, OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Council of the Township of West Milford, in the County of Passaic and State of New Jersey, as follows:

SECTION 1. Chapter X, Traffic, Section 10-3, Parking, Schedule I, is hereby amended in regard to prohibited parking at any time along the following streets or portion(s) thereof as follows:

Table with 3 columns: NAME OF STREET, SIDE, LOCATION. Rows include Burr Court, Lambert Road (South), and Lambert Road (North).

SECTION 2. Regulatory signs shall be erected to affect the above designated No Parking Zone.

SECTION 3. If any section or provision of this Ordinance shall be held invalid in any Court of competent jurisdiction, the same shall not affect the other section or provisions of this Ordinance, except so far as the section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

SECTION 4. All ordinances of the Township of West Milford which are inconsistent with the provisions of this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION 5. If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Ordinance.

SECTION 6. This Ordinance shall take effect as required by law and upon the posting of appropriate signs.

Introduced: March 5, 2025
Adopted:
Effective Date:

Second reading and public hearing for this Ordinance is set for the Regular Meeting of the Township Council scheduled for March 19, 2025. Notice of this public hearing shall be published in the Herald News on or about March 11, 2025.

Councilman Conlon confirmed with Administrator Senande that the purpose of the ordinance was to prevent street parking where the new kayak launch will be located. This is to prevent the residents from having people park cars along their street and block access to their homes. Administrator Senande indicated parking would only be permitted in the designated areas.

Motion to move Ordinance 2025-005.

Moved: Conlon Seconded: Lichtenberg
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden
Voted Nay: None
Motion carried:

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Mayor Dale asked to move Resolutions 2025-141 through 2025-147 and 2025-152 and 2025-153. Resolution 2025-140 was taken off the agenda just prior to the meeting.

Agenda No. XIII 6

~ Resolution 2025 – 141 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF ONE (1) 2025 FORD F-600 DRW (F6L) XL 4WD REGULAR CAB TRUCK THROUGH NJ STATE CONTRACT #23-FLEET-34923 FROM NIELSEN FORD AND ONE (1) DUMP BODY WITH SNOWPLOW THROUGH ESCNJ CONTRACT 23/24-04 NJ STATE APPROVED CO-OP #65MCESCCPS FROM CLIFFSIDE BODY CORPORATION**

**WHEREAS**, the Township of West Milford became a member of Educational Services Commission of New Jersey (ESCNJ) (formerly Middlesex Regional Educational Services Commission) by virtue of Resolution 2015-311 adopted October 7, 2015; and

**WHEREAS**, the Township wishes to purchase One (1) 2025 Ford F-600 DRW (F6L) XL 4WD Regular Cab Truck through NJ State Contract #23-FLEET-34923 from Nielsen Ford, 170 Ridgedale Avenue, Morristown, NJ 07960 and One (1) Dump Body w/Snowplow Through ESCNJ Contract 23/24-04 NJ State Approved Co-Op #65MCESCCPS from Cliffside Body Corp., 130 Broad Avenue, Fairview, NJ 07022; and

**WHEREAS**, the Township's Director of Public Works and Assistant Director/Head Mechanic have provided a memo of recommendation for this purchase; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for this purchase in the amount of \$134,814.30, said funds to be encumbered from Account Numbers 04-215-55-831-003; 04-215-55-836-001; 04-215-55-846-001 and 01-201-26-315-341; and

**WHEREAS**, the total amount of the contracts shall not exceed \$134,814.30.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic and State of New Jersey as follows:

1. The Township Council hereby authorizes the Township's Director of Public Works and Assistant Director/Head Mechanic to purchase One (1) 2025 Ford F-600 DRW (F6L) XL 4WD Regular Cab Truck through NJ State Contract #23-FLEET-34923 from Nielsen Ford, 170 Ridgedale Avenue, Morristown, NJ 07960 and One (1) Dump Body w/Snowplow Through ESCNJ Contract 23/24-04 NJ State Approved Co-Op #65MCESCCPS from Cliffside Body Corporation, 130 Broad Avenue, Fairview, NJ 07022.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. Resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: March 5, 2025

Agenda No. XIII 7

~ Resolution 2025 – 142 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE PURCHASE OF REPAIR PARTS AND SERVICE THROUGH STATE CONTRACT OR EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY (ESCNJ) CO-OP CONTRACT #ESCNJ 23/24-04 FROM NIELSEN OF MORRISTOWN INC AND NIELSEN FORD OF MORRISTOWN INC**

**WHEREAS**, the Township of West Milford is a municipality in the State of New Jersey and a member of the ESCNJ Co-Op; and

**WHEREAS**, the State of New Jersey has awarded contracts #23-FLEET-34928, 23-FLEET-34932, 23-FLEET-34925, 23-FLEET-34924 and 23-FLEET-34919 for service and parts and Educational Services Commission of New Jersey (ESCNJ) Co-Op has awarded Contract #ESCNJ 23/24-04 for Class 4-8 vehicle parts to Nielsen of Morristown Inc and Nielsen Ford of Morristown Inc.; and

**WHEREAS**, said contracts were awarded through the open competitive bidding process and in accordance with N.J.S.A. 40A:11 et seq., Local Public Contracts Law; and

**WHEREAS**, the Township of West Milford has a need on a timely basis to purchase goods and services utilizing the above contracts awarded to Nielsen of Morristown Inc and Nielsen Ford of Morristown Inc., which expenses would exceed the threshold of \$17,500.00; and

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**WHEREAS**, Nielsen of Morristown Inc and Nielsen Ford of Morristown Inc. have complied with state pay-to-play regulation by completing and submitting a Business Entity Disclosure Certification; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(b), no orders of materials shall be undertaken until such time as the funding for the goods or services are certified by the Chief Financial Officer; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey that the appropriate Township officials be and are hereby authorized to execute purchases to the above referenced vendor within the budget appropriation established for this purpose.

Adopted: March 5, 2025

Agenda No. XIII 8

~ Resolution 2025 – 143 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE INTENT TO PURCHASE SECURITY CAMERAS, INSTALLATIONS, MONITORING AND ALARM INSPECTIONS FROM ULTRASAFE SECURITY SYSTEMS INC. IN ACCORDANCE WITH THE PAY-TO-PLAY LAW N.J.S.A. 19:44A-20.5 ET SEQ.**

**WHEREAS**, the Township of West Milford has a need for security cameras, installations, monitoring services and alarm inspections at various locations throughout the Township which expenses would exceed the Pay-to-Play threshold of \$17,500; and

**WHEREAS**, UltraSafe Security Systems Inc., 79 Timber Lane East, Newfoundland, NJ 07435 has complied with state pay-to-play regulation by completing and submitting a Business Entity Disclosure Certification; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-5.5(b), no orders of materials shall be undertaken until such time as the funding for the goods or services are certified by the Chief Financial Officer; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Township of West Milford, County of Passaic, State of New Jersey that purchases from UltraSafe Security Systems Inc. is hereby authorized and approved purchases are made through a Cooperative pricing contract, State contract or a minimum of three quotations and the total purchases are not to exceed the budgeted appropriation established for this purpose for the 2025 calendar year.

Adopted: March 5, 2025

Agenda No. XIII 9

~ Resolution 2025 – 144 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD COUNTY OF PASSAIC STATE OF NEW JERSEY REMOVING MEMBERS FROM THE ECONOMIC DEVELOPMENT COMMISSION**

**WHEREAS**, participation and attendance during meetings of boards, committees and commissions is required and necessary in order to conduct business and/or achieve quorums; and

**WHEREAS**, the appointing authority must be notified if any member has been absent for three consecutive meetings or absent for six or more meetings in a calendar year in order to determine if removal from the board, committee or commission is warranted; and

**WHEREAS**, the Council has been notified by the Economic Development Commission that Jill Van Nostrand and James Lyons have not attended for three consecutive meetings; and

**WHEREAS**, the Council has determined that the removal of Jill Van Nostrand and James Lyons is warranted in order to ensure the Economic Development Commission is able to perform its duties.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of West Milford that they do hereby remove the following members from the Economic Development Commission due to excessive absenteeism:

<b>Name</b>	<b>Position</b>	<b>Term Expires</b>
Jill Van Nostrand	Economic Development Commission (EDC) Citizen Member 3	12/31/25



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James Lyons Economic Development Commission (EDC) 12/31/25  
 Citizen Member 4

Adopted: March 5, 2025

Agenda No. XIII 10

**~ Resolution 2025 – 145 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY APPROVING THE ISSUANCE OF VARIOUS LICENSES FOR THE LICENSE YEAR 2025**

**WHEREAS**, applications have been made for the new licenses and the renewal of various Licenses for the 2025 license year; and

**WHEREAS**, reports of recommendation have been received from applicable Township Departments recommending the issuance of said licenses as listed below; and

**NOW, THEREFORE, BE IT RESOLVED** that the Township Council of the Township of West Milford does hereby approve the issuance of 2024 Licenses as listed below:

<b>License Nos.</b>	<b>2025 SOLICITOR LICENSES</b>
2025-02-2025-05	Renewal by Andersen (4 licenses)
<b>License No.</b>	<b>2025 MASSAGE BODYWORK &amp; SOMATIC THERAPY LICENSE</b>
2025-01	Yan’s Massage & Reiki
<b>License Nos.</b>	<b>2025 CLOTHING BINS</b>
2025-17	Turnkey Enterprises LLC Holy Faith Lutheran Church (1 bin)
2025-18,19 2025-20,21 2025-22-23	NJ&NY Volunteer Firemen’s Association West Milford First Aid Squad 2940 Route 23 Newfoundland (2 bins) West Milford First Aid Squad 619 Ridge Road, West Milford (2 bins) KYH Properties 1618 Union Valley Road, West Milford (2 bins)

Adopted: March 5, 2025

Agenda No. XIII 11

**~ Resolution 2025 – 146 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING AN EASEMENT AGREEMENT IN THE TOWNSHIP RIGHT-OF-WAY**

**WHEREAS** a Township resident requests an easement so as to move an existing wall located at 39 Lebanon Road in the Township; and

**WHEREAS**, there is currently an encroachment on the property Township’s Right-of-Way by this wall; and

**WHEREAS**, the Township wishes to enter into an easement agreement, that is on file in the Clerk’s Office, which includes a property survey, which will allow the resident to move the wall back approximately 3.5 feet from Lebanon Road; and

**WHEREAS**, the Township Engineering Department has reviewed this request, and has no objections, and

**WHEREAS**, Township legal counsel has reviewed this proposed easement, has no legal objections, and the perpetual, non-exclusive easement into the Right-of-Way of 39 Lebanon Road as granted shall be solely for this purpose described above, and as to moving back the existing wall within the Right-of-Way.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey, that the Township Clerk be and is hereby directed as follows:

1. That the Township does hereby authorize and approve the execution of the Easement agreement, on file in the Clerk’s Office based on its attachments which are on file in the Clerk’s Office.
2. That the Mayor and/or Township Administrator be and is hereby authorized to execute said Easement on behalf of the Township and take all necessary actions thereafter to

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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accomplish the purpose and intent of the agreement, including but not limited recording.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

Adopted: March 5, 2025

Agenda No. XIII 12

~ Resolution 2025 – 147 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE EXECUTION OF A CONTRACT EXTENSION FOR 2025 FOR THE COLLECTION OF BRUSH AND SMALL TREE LIMBS FROM WEST MILFORD RESIDENTS AND STORM DEBRIS FROM WEST MILFORD DPW TO SKYTOP RECYCLING, INC. AND RESCINDING RESOLUTION 2025-121 IN ITS ENTIRETY**

**WHEREAS**, by virtue of Resolution 2025-121, adopted February 12, 2025, the Township of West Milford authorized a month-to-month contract extension for residential brush and small tree limb collection with Skytop Recycling, Inc.; and

**WHEREAS**, the Township of West Milford wishes to rescind Resolution 2025-121 in its entirety and wishes to extend the contract for the year 2025; and

**WHEREAS**, Skytop Recycling, Inc. has agreed to this contract extension to accept resident's brush and small tree limbs from West Milford residents and storm debris from West Milford DPW for a monthly fee of \$3,950.00; and

**WHEREAS**, the Director of Public Works has submitted a written recommendation for the Township to enter into this agreement; and

**WHEREAS**, the Chief Financial Officer has certified as to the availability of funds for this purchase, said funds to be encumbered from account number: 26-201-55-500-450.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Council of the Township of West Milford, County of Passaic, State of New Jersey, the following:

1. The Mayor and Township Council are hereby authorized and directed to execute a contract extension to the agreement with Skytop Recycling, Inc, 80 Airport Road, West Milford, NJ 07480 for the collection of residential brush and small tree limbs and storm debris from West Milford DPW for 2025 for \$3,950.00 per month.
2. The Township's Chief Financial Officer has certified the availability of funds for same.
3. This resolution shall be available for public inspection in the office of the Township Clerk.

Adopted: March 5, 2025

Agenda No. XIII 13

~ Resolution 2025 – 152 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC AND STATE OF NEW JERSEY AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR THE WEST MILFORD MUNICIPAL ALLIANCE COMMITTEE FOR THE STIGMA FREE GRANT**

**WHEREAS**, the Governor's Council on Substance Use Disorder (GCSUD) established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

**WHEREAS**, in coordination with GCSUD, the New Jersey Department of Human Services/ Division on Mental Health and Addiction Services (DMHAS) has awarded a Stigma Free Grant to the GCSUD Municipal Alliance Program; and

**WHEREAS**, the West Milford Township Council of the Township of West Milford, County of Passaic, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

**WHEREAS**, the West Milford Township Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**WHEREAS**, the West Milford Township Council has applied for DMHAS Stigma Free funding through the Governor’s Council on Alcoholism and Drug Abuse through the County of Passaic.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of West Milford, County of Passaic, State of New Jersey hereby recognizes the following:

1. The West Milford Township Council does hereby authorize submission of an application for the Stigma Free Grant funding for the West Milford Municipal Alliance from March 30, 2025 through June 30, 2025.

Stigma Free Grant Funding: \$ 1,000.00

2. The West Milford Township Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Adopted: March 5, 2025

Agenda No. XIII 14

~ Resolution 2025 – 153 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING SETTLEMENT AGREEMENT**

**WHEREAS**, the Township of West Milford (“The Township”) entered into a license agreement with Mitchell Humphrey & Co. for computer services (“Mitchell”) and together “the parties”; and

**WHEREAS**, a dispute thereafter arose between the parties, and subject to the terms of the license agreement, Mitchell submitted the matter to arbitration with the American Arbitration Association, entitled Mitchell Humphrey Software, Claimant v. Township of West Milford, Respondent, AAA Case No.: 01-24-0008-4644 (the “Arbitration”); and

**WHEREAS**, the parties to the dispute and arbitration have since reached a settlement to amicably resolve the matter, resulting in a settlement agreement which dismisses the matter with prejudice on condition by payment of \$5,000 by the Township, and without any admission of liability; and

**WHEREAS**, the parties now wish to enter into this agreement, to forever settle and resolve the dispute and arbitration, pursuant to a Mutual Settlement Agreement and Mutual Release on file in the Clerk’s Office.

**NOW THEREFORE BE IT RESOLVED**, by the Township Council of the Township of West Milford as follows:

1. The Township of West Milford hereby directs the Township Administrator to take any action needed to enter into the above-described settlement agreement, and to take any future actions necessary in contemplation for the settlement terms including but not limited to the payment of \$5,000 to settle the above-referenced matter.

The resolution shall take effect immediately.

Adopted: March 5, 2025

Motion to move Resolutions 2025-141 through 2025-147 and 2025-152 and 2025-153

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Moved: Erik Seconded: Conlon  
Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
Voted Nay: None  
Abstain:  
Motion carried:  
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Agenda No. XIV

**Consent Agenda**

~ Resolution 2025 – 148 ~

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING PASSAGE OF CONSENT AGENDA**

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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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**WHEREAS**, the Mayor and Township Council of the Township of West Milford has reviewed the Consent Agenda consisting of various proposed Resolutions.

**NOW, THEREFORE, BE IT RESOLVED**, that the following Resolutions on the Consent Agenda are hereby approved:

**Resolutions:**

- a) **2025-149** – Refund Recreation Fees
- b) **2025-150** – Refund Bond Fee

Adopted: March 5, 2025

Agenda No. XIV a

**~ Resolution 2025 – 149 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING THE REFUND OF RECREATION FEES**

**BE IT RESOLVED** that the following recreational fees upon the report of the Director of Community Services and Recreation be refunded:

<b>ACTIVE AGERS- JAN/FEB</b>			
\$20.00	100 Wooley Rd. West Milford, NJ 07480		
<b>AFTERNOON ACTIVE AGERS</b>			
\$20.00	100 Wooley Rd. West Milford, NJ 07480		
<b>HATHA MAT YOGA</b>			
\$10.00	31 F Concord Road West Milford, NJ 07480	\$15.00	157 Maple Road West Milford, NJ 07480
\$15.00	2024 Macopin Road West Milford, NJ 07480	\$25.00	PO Box 43 West Milford, NJ 07480
\$15.00	271 Weaver Road West Milford, NJ 07480		

Adopted: March 5, 2025

Agenda No. XIV b

**~ Resolution 2025 – 150 ~**

**RESOLUTION OF THE TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, STATE OF NEW JERSEY AUTHORIZING REFUND OF RIGHT OF WAY ENTRY BOND FEE**

**BE IT RESOLVED**, that the following Right of Way Entry bond fee upon the recommendation of the Township Engineering Division be refunded:

<b>Receipt No.</b>	<b>Refund Amount</b>	<b>Refund to</b>	<b>Street Excavation Project Permit No.</b>
521625	\$600.00	54 Broadway West Milford, NJ 07480	90 Broadway 2022-14

Adopted: March 5, 2025

Motion to move Resolutions 2025-148 through 2025-150.

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 Moved: Conlon Seconded: Lichtenberg  
 Voted Aye: Erik, Chazukow, Lichtenberg, Goodsir, Conlon, Marsden  
 Voted Nay: None  
 Motion carried:  
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Agenda No. XV

**Approval of Expenditures**

**~ Resolution 2025 – 151 ~**

**RESOLUTION APPROVING THE PAYMENT OF BILLS**



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**TOWNSHIP OF WEST MILFORD, COUNTY OF PASSAIC, NEW JERSEY**

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County has multiple dispatchers working at the same time as opposed to us having one dispatcher. There will be no loss of employment for our dispatchers in West Milford, the only difference is they won't be receiving multiple 911 calls for the same event.

The Township of West Milford plans to celebrate the Annual Volunteer Awards Night on April 23, 2025. Residents can nominate anyone who lives or works in West Milford who in 2024 has volunteered their time, service or talents to benefit others within the community. The Mayor and Council will select a recipient for the award from the nominations they receive. The deadline for nominations is March 21, 2025. Nominations should be submitted to the clerk's office in person or via email at [clerksoffice1@westmilford.org](mailto:clerksoffice1@westmilford.org) or fax 973-728-2704. A special panel of former Mayors will choose the Mary B. Haase Lifetime Volunteer Award to someone who has exhibited a lifelong spirit of volunteerism to the community. Forms are available at Town Hall, the Recreation Center and the Library. Presentation request forms must be submitted to the clerk's office no later than March 28<sup>th</sup>.

Mayor Dale opened the meeting to the public comment portion.

Agenda No. XI

**Public Comments**

Seeing no one wishing to speak Councilwoman Erik made a motion to close the public portion. Seconded by Councilwoman Lichtenberg. All were in favor.

Agenda No. XII

**Council Comments**

None

Councilman Conlon – The Economic Development Commission has two new members coming aboard if the Governing Body approves, but the Commission is still looking for more volunteers so if anyone is interested can contact [edc@westmilford.org](mailto:edc@westmilford.org). The Wanaque Sewerage Authority had a reorganization meeting and the budget is being worked on. The body doesn't service any communities in West Milford, but part of the founding documents require West Milford to have representation. He is in favor of the dispatch changes and the over half a million dollars in savings over the next ten years.

Councilman Marsden – The Search and Rescue Team is starting to get calls from neighboring communities as a result of the high levels of training they have. If anyone wants to volunteer contact [marsden@westmilford.org](mailto:marsden@westmilford.org) for Search and Rescue or the CERT Team. The CERT Team has a meeting at the West Milford Library tomorrow night at 7:30 p.m.

Councilwoman Erik – A clean-up day has been scheduled March 8<sup>th</sup> across from McDonald's. Official clean-up starts next Saturday on Canistear Road and Reservoir, on April 19<sup>th</sup> Greenwood Lake Turnpike, on April 26<sup>th</sup> is the Town wide clean up. Wear the current shirt to the picnic. May 17<sup>th</sup> the entire way around Upper Greenwood Lake is scheduled, June 7<sup>th</sup> Maple Road and Highlander will be done. There will be more in the future. Call Councilwoman Erik at 973-229-1554 and give her your shirt size. Anyone doing two clean ups in a month, qualifies for a hoodie. Start time is 8:30 a.m.

Councilman Chazukow – Wished everyone a safe and happy St. Patrick's Day, celebrate responsibly.

Councilwoman Lichtenberg – There will be a Wellness Family Festival on April 5<sup>th</sup> at the High School and details will follow but mark your calendars.

Councilman Goodsir – Registration is now open for the Kids Fishing Derby. It will be held at the lower lake at Bubbling Springs Park on Saturday May 17<sup>th</sup> from 9-11 a.m. There will be pizza, hot dogs prizes and more. Registration is now open for the Spring Soccer season. The registration deadline is April 6<sup>th</sup>. The Recreation Department is running a new Spring Hoop Hustle program designed to keep a ball in the hands of our young basketball playing girls and boys grades 2-4. Adult Co-Ed Spring Volleyball is now open for registration. The categories are beginner/novice and advanced. Spots are limited. He and his son attended the ceremony for Councilman Marsden when he became a 4<sup>th</sup> Degree Knights of Columbus member.

Administrator Senande – No report.

Attorney Pasternak – No report.

Agenda No. XVII

**Appointments and Resignations**

Councilman Conlon made a motion to nominate Rudolf Hass as Citizen 3 and Courtney Wasyluk as Citizen 4 to the Economic Development Commission. Seconded by Councilwoman Erik. Councilwoman Erik made a motion to close and confirm. Seconded by Councilman Conlon.

